

The Butler Institute

O F A M E R I C A N A R T

The 51st Annual American Holiday Arts & Crafts Show

Dear Artisan:

We are very happy to announce that the 51st Annual American Holiday Arts & Crafts Show is in planning stages and that you are invited to submit an application! The dates and hours for the show to be held at the Butler Institute of American Art:

Friday, Dec. 2 — 5:30 pm to 9:30 pm Members' Preview Party

Saturday, Dec. 3— 10:00 am to 5:00 pm

Sunday, Dec. 4— 10:00 am to 4:00 pm

In keeping with our mission as a museum of American art, we are interested in hand-crafted items representing the best ingenuity, artistry, and craftsman(&woman!)ship. Therefore, all work exhibited must be hand-created by you! We take great pride in the quality of our show!

Our Chance Auction has been a great success, thanks to the talents and generosity of our artisans. Thank you! The auction raises money for our free admission policy. Established by our founder Joseph G. Butler in 1919, free admission makes it possible for all to enjoy and learn from the amazing collection he began. Also benefiting from your participation are the many education programs the staff and docents provide. We appreciate your continued support. Our display of the donated prizes promotes your work and draws attention to your booth. We ask each artisan to donate an item for the auction. Your participations provides more opportunities to meet and greet and impress customers. We've learned that some visitors, lacking enough time to shop, check out the Chance Auction to decide the artisans that they want to visit!

Please complete the enclosed application and remit \$25.00 processing fee by **August 2, 2022**.

Please submit digital photos of your work for jurying: four photos of your work and one of your booth (preferably with no people) attached to: artsandcraftshow@butlerart.com or send a CD or photos with your name and information to the address below with your application.

Even though you may have been accepted in previous shows, you are not guaranteed acceptance; we ask that you re-jury per instruction with the application enclosed. A space in the show will not be reserved automatically because of previous participation. For those accepted, a fee of \$250.00 will be due by **October 15, 2022**. We will continue to accept applications as long as we have space available. We jury several times as applications begin arriving; therefore it is in your best interest to apply as soon as possible. Send applications and checks to :

**American Holiday Arts & Crafts Show
The Butler Institute of American Art
524 Wick Avenue, Youngstown, OH 44502**

A contract will be sent to you with your acceptance, along with additional information. Any questions? please email artsandcraftshow@butlerart.com , OR call **330.743.1107 Ext. 1313 (direct line 234.228.8345)**

We look forward to hearing from both old and new friends, and to another great show!

Sincerely, Wayne Gruver
The Butler Institute of American Art
American Holiday Arts & Crafts Show
524 Wick Avenue
Youngstown OH 44502

The Butler Institute

O F A M E R I C A N A R T

Rules for The 51st Annual American Holiday Arts & Crafts Show

Agreeable to the terms stated herein, application is made for exhibition space in the above named event for which will be paid a rental of \$250.00 per space (8' x 10' regular space; 1.5 or 2.0 spaces available for additional fee, please inquire) In consideration of said payment the undersigned is hereby permitted to exhibit articles for sale subject to the following considerations: **Only works for which typical examples were submitted/approved in jurying may be exhibited.**

1. ALL WORKS MUST BE ORIGINAL AND HAND-CRAFTED BY THE EXHIBITOR.

2. Prints/reproductions are allowed only if they are of Exhibitor's original work and are labeled as such.

3. BUY/SELL items are NOT PERMITTED. No dealers or sales representatives are allowed.

4. Exhibitor agrees to remove from display any items deemed objectionable by the American Holiday Committee representatives.

5. Items for sale must be at a fixed price for the duration of the show; no "sale" / "marked down" signs may be posted.

6. The show is in the Museum; therefore, tents, canopies or outdoor displays cannot be accommodated.

7. Exhibitors shall be liable for delivery, handling, erection, and removal of their own displays and materials. The Exhibitor is solely responsible for unloading and loading. The Museum cannot provide assistance.

8. Booths may not be extended beyond the specified limits; American Holiday Committee representatives reserve the right to request the reconfiguration of exhibits to meet these limits. If more space is needed, a larger booth should be rented. No Exhibitor may infringe on the space of another or interfere with transactions of another.

9. No exhibit shall be removed before closing time on the last day of the show.

10. All packing material must be removed or concealed during the show. Booths must be neat and attractive.

11. Exhibitor may request a specific booth space, but it is not guaranteed that all requests can be honored.

12. No open flames are permitted.

13. Exhibitors are responsible for carrying insurance; the Butler is not responsible for damaged or stolen merchandise.

14. It is the Exhibitor's responsibility to charge Ohio state sales tax as applicable to Exhibitor's product.

15. The Exhibitor must possess a valid Ohio vendor's license and be prepared to produce it if so requested.

16. The Butler Institute shall not be responsible in the event of any injury and/or loss that might arise or occur to the Exhibitor and/or his employees or goods from any cause whatsoever while said premises are occupied under this agreement. **If any cause whatsoever makes it impossible to hold this show the lease shall be terminated and the Exhibitor waives any right to damages beyond the return of deposit paid.**

17. The Butler Institute agrees to refund to any Exhibitor any deposit paid providing notice of cancellation is received by the date specified in the letter above. (October 15, 2022) No Exhibitor may sublet their space and no space may be shared with another Exhibitor.

18. Butler Holiday Committee representatives reserve the exclusive right to set and interpret all rules and regulations for the fine arts and crafts of the show as they deem fit and proper.

The Butler Institute

O F A M E R I C A N A R T

The 51st Annual American Holiday Arts & Crafts Show

artsandcraftshow@butlerart.com

December 2nd - 4th, 2022

330-743-1107 or 234-228-8345

Please fill out this application in its entirety and return it.

Incomplete application packets will not be considered in the jurying process.

Name: _____

Business Name: _____

Address: _____

City : _____ State : _____

Zip : _____ Home Phone : _____

Business Phone : _____ Cell Phone : _____

Email: _____

Website: _____

Have you participated in previous American Holiday shows (circle one): Yes No

If yes, list years: _____

Description of Digital Images: If more space is needed, include attachment.	Price
Digital photo 1	
Digital photo 2	
Digital photo 3	
Digital photo 4	
Booth Photo	

Ceramics/Pottery
Drawing/Pastel
Fiber/Wearables
Glass
Graphics/ Printmaking
Jewelry
Leather
Metal
Painting
Photography
Sculpture
Wood
Other

Make sure the following are included with your application:

Email digital images to artsandcraftshow@butlerart.com (as above, preferred), or mail a CD or photos of work with application, preferably without people to:

**American Holiday Arts & Crafts Show
The Butler Institute of American Art
524 Wick Avenue
Youngstown, OH 44502**

\$25.00 Application fee (check or money order payable to The Butler Institute of American Art)

OR Credit Card Expiration Date

Do not write in or detach this Portion: for committee use only

Date Application received: _____ \$25 Fee paid _____ Check# _____ Date: _____

Accepted Rejected Alternate

Notes: